

# APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy non-discrimination in employment or on any basis creed, color, age, sex, religion or national origin.

APPLICATION FOR EMPLOYMENT			
Last Name	First	Middle	Date
Present Address			
Permanent Address	Street	City	State Zip
Phone Number			
Referred by:			
EMPLOYMENT DESIRED			
Position:	Date you can start:	Salary Desired:	
Are You Employed Now:	If So May We Inquire of Your Present Employer:		

EDUCATION	Name and Location of School	Circle Last Year Completed	Did You Graduate?	Subjects Studied And Degree(s) Received
Grammar School			Yes No	
High School		1 2 3 4	Yes No	
College		1 2 3 4	Yes No	
Trade, Business or Correspondence School		1 2 3 4	Yes No	

GENERAL
Subjects of Special Study or Research Work:
Job Related Skills (typing, driver's license, etc.):

FORMER EMPLOYERS				
List Below Last Four Employers, Starting With Last One First				
Date Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

  

REFERENCES: Give Below the Names of Three Persons Not Related to You, Whom You Have Known At Least One Year.			
Name	Address	Business	Years Acquainted
1.			
2.			
3.			

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

**I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.**

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies and procedures, in whole or in part, at any time.

Date

Signature